

Follow-up Postgraduate Study Programmes in English

Financial Data Analytics and Sustainable Finance

Article 1

Financial Data Analytics and Sustainable Finance Follow-up Postgraduate Study Programme

- (1) The Faculty of Economics and Administration (FEA) implements an accredited follow-up postgraduate study programme in English "Financial Data Analytics and Sustainable Finance".

Article 1.1.

Admissions Deadlines and Dates

Application deadline for study	1. 11. 2024 – 16. 3. 2025
Deadline for payment of administrative fees	until 16. 3. 2025
Officially verified copy of university education from the Czech Republic or nostrification of university education from a foreign university, or a document recognizing education in the admission process at the University of Pardubice (see Directive No. 11/2019 Rules for Assessing Foreign Secondary and Higher Education in the Admission Process at the University of Pardubice)	until 16. 3. 2025
Submission of application attachments in English (see Conditions for Admission to Follow-up Study Programs in English for the 2025/26 academic year) electronically to the email findata@upce.cz	until 16. 3. 2025
Payment of tuition fees	at the latest on the day of enrollment
Personal interviews	1. 5. – 31. 5. 2025
Deadline for publishing results of the 1st round	until 15. 6. 2025
Enrollment of accepted candidates in the 1st year	until 22. 9. 2025

Delivery address: Faculty of Economics and Administration, Study Office, Studentská 84, 532 10 Pardubice.

Article 1.2.

Application for study

- (1) The electronic application form must be filled in according to the instructions at <http://eprihlaska.upce.cz>. The instructions must be read carefully and followed. The candidate shall not send a printed electronic application form to the Faculty of Economics and Administration (FEA).
- (2) The electronic application can be checked by the applicant after registration at the same internet address.
- (3) The applicant shall deliver one passport-size photo, a copy of his/her passport, a curriculum vitae (in English) and proof of previous undergraduate education to the address of the FEA Study Office, see

Document Supervisor: Vice-Dean for Education

Directive 11/2019 Rules for the Assessment of Foreign Secondary and Higher Education in the Admissions Process at the University of Pardubice.

- (4) A medical certificate is not required.
- (5) If the application for study does not have the prescribed formalities or suffers from other defects, the applicant shall be invited in writing to remedy them, the application with formal defects shall not be registered and the applicant shall be invited to complete it immediately. If the applicant fails to remedy the defects within the time limit set, the admissions process shall be terminated.

Article 1.3. **Administrative fee**

- (1) The fee for each **application** for admissions process is **CZK 2,000**.
- (2) The fee shall be paid by bank transfer.
- (3) If the applicant fails to participate in the admissions process, neither the fee nor the application form shall be returned.

Payment information:

Recipient's account name:	Univerzita Pardubice, Studentská 95, 532 10 Pardubice
Name and registered office of the financial institution:	KB Pardubice
Account number:	37030561/0100
Variable symbol:	4921
Constant symbol:	308
Specific symbol for electronic applications:	electronic application number generated
Transfer post office	Pardubice 530 02

Article 1.4. **Fee for the assessment of the recognition of education in the admissions process**

- (1) The amount of the fee for the assessment of the recognition of education in the admissions process (in accordance with Directive 11/2019 Rules for the **Assessment of Foreign Higher Education** in the Admissions Process at the University of Pardubice) is **CZK 600**.
- (2) The fee for the admissions process is non-refundable.
- (3) The fee shall be paid by bank transfer.

Payment information:

Recipient's account name:	Univerzita Pardubice, Studentská 95, 532 10 Pardubice
Name and registered office of the financial institution:	KB Pardubice
Account number:	37030561/0100
IBAN:	CZ2901000000000037030561
SWIFT:	KOMBCZPPXXX
Variable symbol:	4929
Constant symbol:	308
Specific symbol for electronic applications:	electronic application number generated
Transfer post office	Pardubice 530 02

Article 1.5.**Conditions of admission and method of decision-making**

- (1) See the Conditions for Admission to Follow-up Study Programmes in English for the academic year 2025/2026.

Article 1.6.**Number of applicants admitted**

- (1) See the Conditions for Admission to Follow-up Study Programmes in English for the academic year 2025/2026.

Article 1.7.**Admission of applicants with specific educational needs**

- (1) The process for admission of applicants with specific educational needs is regulated by Directive 8/2019 "Support and Levelling of Conditions in the admissions process and Study of Applicants/Students with Special Educational Needs at the University of Pardubice".

Article 1.8.**Conditions of study for foreigners**

- (1) When admitting foreigners for study within the framework of international treaties and agreements to which the Czech Republic is bound, it is possible to adjust the date of the Admissions Process and to individually assess the applicant's educational attainment, or the admissions examination is not required (see Statutes of the University of Pardubice, Article 9, Point 2).

Article 1.9.**Notification of admission**

- (1) The method of publication of the results of the admissions process will respect the principles of data protection.
- (2) The results of the admissions process will be published under the applicant's university number on the Internet at www.Emfindata.eu www.upce.cz/fes/en.
- (3) Applicants will receive the written decision of the Dean of the Faculty on the results of the admissions process in their own hands through a postal service provider.
- (4) The documentation on the admissions process shall be kept at the Study Office for FEA international students. Applicants may exercise the right to inspect their personal materials by appointment.
- (5) The admission decision shall be made by **15. 6. 2025**

Article 1.10.**Appeal proceedings**

- (1) Any decision made by the Dean on matters of admission to study may be appealed. This appeal may be lodged within 30 days of the date of delivery of the decision to the applicant in his/her own hand.
- (2) The procedure for handling appeals is governed by Section 50 of Act 111/1998 Sb., On Universities, as amended.

Article 1.11.**Determination and payment of tuition fees**

- (1) The applicant is obliged to pay the full tuition fee for one academic year by bank transfer no later than on the day of enrolment (see Statutes of the University of Pardubice, Article 12, paragraph 4). The tuition fee of EUR 6000,- for self-paying applicants and EUR 0,- for applicants with an EU scholarship (EMJM grant) is set by the currently valid FINDATA CONSORTIUM AGREEMENT, Article 10 Costs and Financing, without change throughout the entire period of study.
- (2) The paid tuition fee is refundable upon the applicant's request if he/she does not enrol for studies. The fee paid shall be reduced by bank charges, at the applicant's expense. A decision on the amount of the fee shall be given to the applicant who becomes a student on the day of enrolment.

Information on payment of tuition fees:

Recipient's account name:	Univerzita Pardubice, Studentská 95, 532 10 Pardubice
Name and registered office of the financial institution:	Komerční banka, a. s. , Praha
Account number:	131-2648660297/0100
IBAN:	CZ34 0100 0001 3126 4866 0297
SWIFT:	KOMBCZPPXXX
Specific symbol for electronic applications:	electronic application number generated
Transfer post office	Pardubice 530 02

Article 1.12.**Enrolment in studies**

- (1) Applicants admitted to the postgraduate study programme shall enrol at FEA during September, but no later than **22. 9. 2025**.
- (2) If the applicant is unable to attend on the appointed date, he/she must excuse himself/herself in writing in advance or, in an exceptional case, within five days after the appointed date of enrolment.

Article 1.13.**Deferment of studies**

- (1) It is not possible to apply for deferment of studies.

Article 1.14.**Additional round of admissions**

- (3) In the event that the anticipated number of students is not met during the admissions process, the Dean of FEA may announce another round of admissions by 2. 5. 2025, or by 31. 7. 2025, for applicants from EU countries.
- (4) The deadline for the submission of applications for a possible additional round of admissions for studies in the academic year 20245/2026 is 2. 6. 2025, or by 31. 8. 2025, for applicants from EU countries only.
- (5) If an additional round of the admissions process is announced, additional information shall be published on the Faculty's website www.Emfindata.eu www.upce.cz/fes/en.