



The organisation of the academic year 2022/2023 for English study programmes

DECREE

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Created by:	prof. Ing. Jitka Komárková, Ph.D., Vice-Dean	26.7.2023	Signature:
Approved by:	prof. Ing. Jan Stejskal, Ph.D., Dean		Signature:

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Closing of the academic year 2021/2022 and registration for the academic year 2022/2023.

Closing of the academic year 2021/2022 and registration for the academic year 2022/2023 will occur at the Study Department (Ms Pašková) **from 1. 9. 2022 to 20. 9. 2022 for the 2nd and 3rd-year students and from 1. 9. 2022 to 31. 10. 2022 for the 1st year students.**

Each student then must appear at the study department to **sign** the enrolment form **by 31. 10. 2022.**

Enrolment in the 1st year

Bachelor's degree

Term of enrolment (1 st -year students)	1. 9. 2022 – 31. 10. 2022
Term of enrolment (2 nd and 3 rd -year students)	1. 9. 2022 – 20. 9. 2022

Master's degree

Term of enrolment (1 st -year students)	1. 9. 2022 – 31. 10. 2022
Term of enrolment (2 nd and 3 rd -year students)	1. 9. 2022 – 20. 9. 2022

Doctoral studies

Enrolment in the first years (valid for students who participated in the admission procedure in June or July 2022) and enrolment in the upper years	1. 9. 2022
Enrolment in the first year (valid for students who participated in the admission procedure in September 2022)	3. 10. 2022
Submission of the Annual Evaluation of the Doctoral Student's Individual Study Plan for the academic year 2021/2022	till 5. 9. 2022

Matriculation of the 1st year of Bachelor studies (full-time form only): 3. 11. 2022

Winter semester

Lecturing period	19. 9. 2022 – 18. 12. 2022
Examination period	2. 1. 2023 – 12. 2. 2023
Examination period for students – Final state exam January 2023	2. 1. 2023 – 6. 1. 2023
Winter holiday	19. 12. 2022 – 1. 1. 2023

Summer semester

Lecturing period	13. 2. 2023 – 14. 5. 2023
Examination period	15. 5. 2023 – 2. 7. 2023 14. 8. 2023 – 31. 8. 2023
Summer holiday	3. 7. 2023 – 13. 8. 2023

The final year of study (3rd year of Bachelor's programmes and 2nd year of follow-up Master's programmes) – students applying for the Final State Exam in June 2023

Lecturing period	13. 2. 2023 – 16. 4. 2023
Examination period for students – Final state exam in June 2023	17. 4. 2023 – 21. 5. 2023

Offer (list) of thesis topics – applies to students in the penultimate year of study

Proposal of the thesis topic by the student, including an agreement with the expected supervisor	till 17. 3. 2023
Topics of bachelor and master theses are announced by institutes	till 14. 5. 2023
Students are obliged to register at the institutes	15. 5. 2023 – 31. 5. 2023
Preparation of documents for the IS STAG upload	till 30. 6. 2023

Final Thesis and Closing for the State Final Examination at FEA – relates to students in their final year of study

Final State Examination – January 2023

Submission of final theses*	till 30. 6. 2022
Based on the request **	till 30. 11. 2022
Completion of the final year of Bachelor's studies	10. 1. 2023
Completion of the final year of Master's studies	11. 1. 2023
Final State Examination	17. 1. 2023 – 25. 1. 2023
Graduation ceremony	23. 2. 2023

* The thesis supervisor may offer the student an extension of the deadline for thesis submission. The thesis supervisor sets the new deadline no later than 12 August 2022. In this case, the student does not submit a request. The supervisor records the new deadline in the relevant list of students.

** It is only possible to submit the final thesis within this period with the consent of the thesis supervisor. The student will apply to the study department. There will be expressed the approval of the thesis supervisor. Students may submit requests on a rolling basis to the Office of Studies, where they will be recorded. The application will be automatically approved if other requirements on students are met (earning a minimum of 40 credits for AR 2021/22).

Final State Examination – June 2023

Distribution of final thesis assignment sheets in PDF form to students	till 4. 12. 2022
Submission of final theses	till 30. 4. 2023
Completion of the final year of Bachelor's studies	23. 5. 2023
Completion of the final year of Master's studies	24. 5. 2023
Final State Examination	30. 5. – 9. 6. 2023
Graduation Ceremony	27. 6. – 28. 6. 2023

Final State Examination – August 2023

Final State Examination	21. 8. – 31. 8. 2023
Completion of the final year of Bachelor's studies	15. 8. 2023
Completion of the final year of Master's studies	16. 8. 2023
Graduation Ceremony	13. 10. 2023

Final State Examination – January 2024*

Submission of final theses *	till 30. 6. 2023
On the recommendation of the thesis supervisor **	till 25. 8. 2023
Based on the request ***	till 31. 12. 2023

* Details will be provided in the timetable for the academic year 2023/24

** The thesis supervisor may offer the student an extension of the deadline for thesis submission. The thesis supervisor sets the new deadline no later than 25 August 2023. The supervisor of the thesis will determine the specific date. In this case, the

student does not submit a request; the supervisor only records the new date in the relevant list of students. The thesis supervisor must carry out a plagiarism check and decide on the credit award no later than 31 August 2023.

*** It is possible to submit the final thesis up to this deadline only with the consent of the thesis supervisor and after fulfilling the other study obligations (obtaining 40 credits for AR 2022/23). The thesis supervisor will determine the specific deadline according to his/her possibilities. The student submits a request to the study department, in which the thesis advisor's approval will be expressed, and a new binding deadline will be set. Students may submit applications on an ongoing basis to the Study Department, where they will be registered and automatically approved once all obligations have been fulfilled. The thesis supervisor must carry out a plagiarism check and decide on the credit award no later than 3 January 2024. Theses submitted after 31 December 2023 and theses for which credit is not awarded by 3 January 2024 will not be allowed to be defended at the SZZ in January 2024.

Admission entrance examinations to the AY 2023/2024

Bachelor's degree – English test	14. 3. 2023
– Mathematics test	16. 3. 2023
Master's degree – English test	15. 3. 2023
– Informatics test	17. 3. 2023
– Abstract submission	1. 3. 2023
For doctoral studies	12. 6. – 4. 7. 2023

prof. Ing. Jan Stejskal, Ph.D.
Dean

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